

**INDIANA-MICHIGAN MENNONITE CONFERENCE
STEWARDSHIP TEAM**

GUIDELINES FOR CAPITAL GRANTS

Criteria for Capital Grants.

1. Information needed from the requesting organization

1. Incorporated status
2. Size of congregation
3. Description of the congregation
4. Financial statements (operating and capital funds) for the past two years
5. Spending plans (budget) for current year
6. Description of the property or plan for building
7. Financial projections, cost of the project and plans for payment
8. Description of how the plan will be financed
9. Appraisal of the buildings to be purchased or renovated
10. Congregation organizational chart

II. Criteria for making a grant

1. Availability of funds
2. Should be affiliated with the Indiana-Michigan Mennonite Conference
3. Should have a reasonable chance of success
4. The grant should make the project possible
5. Obvious need
6. The grant should not exceed 50% of the project
7. The congregation should carry the maximum debt it can afford
8. Should be supported by their area council regarding advisability of purchase or expansion
9. Should have the support of the majority of its members
10. Must have identified pastor or spiritual leadership

[Click here to request a copy of the application form](#)

**Indiana-Michigan Mennonite Conference
Stewardship Team
Capital Grant Request**

Process for applying for a Capital Grant from Indiana-Michigan Mennonite Conference:

1. Congregations desiring a Capital Grant (ranging from \$10,000 to \$50,000 but not more than 50% of the cost of the building and land) should contact the conference office or a conference regional minister to request an application form.
2. Pastoral leadership needs to be involved in the application.
3. Applications should include all costs related to the building, renovation or repair and all sources for funding.
4. The completed application should be sent to the conference office.
5. The conference office will send a letter to the applicant acknowledging receipt of the application and a copy of the letter and application to the Stewardship Team.
6. The conference pastor is responsible for contacting the overseer or regional pastor from the area in which the congregation is located to assure the request has approval and to see if there are any suggested contingencies.
7. Each grant request will be presented by the conference pastor to the Stewardship Team for their consideration. This group will make recommendation for the amount to be granted.
8. These recommendations will be forwarded to the conference Missional Leadership Team for their action. If approved by the latter, the conference office will notify the congregation of the amount awarded. In no case will grants be promised beyond one year of approval. Grants will be subject to the available funds.
9. Applying congregations are asked to send an annual update to the conference office regarding the progress of their building program and any changes in total cost, other sources of income and general information about their work.
10. If the building purchase does not materialize or the land or building is sold or if the congregation withdraws from the conference and remains an owner of the land/building, funds granted are to be returned to the conference, or if requested by the congregation, may be held in escrow for one year for potential purchase of another building.
11. If the land or building is sold due to the congregation closing, the funds that were granted by the conference should be returned to the conference Capital Grant Fund.

[Click here to request a copy of the application form](#)